



Visayas State University

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Office of the President

7 June 2016

MEMORANDUM NO. 121

Series of 2016

T O: Mr. Daniel M. Tugtud, Jr.

R E: Designation as Officer-In-Charge, Visayas State University

In view of my official travel to The University of South Pacific, Samoa, you are hereby designated Officer-In-Charge of the Visayas State University on Jun. 24-Jul. 3, 2016 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

A handwritten signature in black ink, appearing to read "Edgardo E. Tulin".

EDGARDO E. TULIN
President

CONFORME:

A handwritten signature in black ink, appearing to read "Daniel M. Tugtud, Jr.".

DANIEL M. TUGTUD, JR.

VP for Planning and Resource Generation

cc: OVPAF
OVPI
OVPPRGEA
OVPRE
OUS
Deans
Directors
Accounting
Cash
COA
IASO
FMO/Budget
ODAHRD/PRPEO
Registrar
Records
File