

Office of the President

2/F Administration Building
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: +63 53 563 7067
Email: op@vsu.edu.ph
Website: www.vsu.edu.ph

8 October 2019

MEMORANDUM NO. 369 Series of 2018

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Prof. Francisco G. Gabunada, Jr.

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E:

Designation as University/Board Secretary

In view of the retirement of the incumbent and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as University/Board Secretary effective today, until December 31, 2019 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

CC:

OVPI

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

IASO

Accounting

COA

Cash

Registrar

Records

File

RECEIVED

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

FM-OOP-01

Rev.: 01

08-14-2019

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