

OFFICE OF THE PRESIDENT

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph



Management System ISO 9001:2015

www.tuv.com ID 9108658749

22 December 2022

MEMORANDUM NO. 771 Series of 2022

0:

All Concerned

R E:

Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on the following dates:

Name	Schedule of Leave	
Edgardo E. Tulin	December 27, 28, 29, 2022	
Allen Glennie P. Lambert	December 27, 28, 29, 2022	
Ma. Elsa M. Umpad	December 19, 20, 21, 22, 23, 2022	

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

RDO E. TULIN

CC:

RSPPRO Records

File