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MEMORANDUM NO. 40

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T O: All College Deans/Program Directors/Department Heads/Center Directors

R E: Symposium on Investment Products and Updates in the Banking Industry

Please be informed that Ms. Evangeline B. Jaingue, Branch Manager of LBP Ormoc will conduct a symposium on investment products and updates in the banking industry on February 24, 2006 at 10:00 a.m., CCE Building. Queries regarding the ATM payroll service which LSU will also avail starting next month can also be answered.

College Deans, Department Heads and Center Directors are therefore requested to attend. More importantly, please encourage and allow at least five (5) faculty members/research/staff from your respective department/center office to attend this symposium.

Please be guided accordingly.


PACIENCIA P. MILAN
President