

July 21, 1989

MEMORANDUM NO. 102  
Series of 1989

TO: Dr. Samuel S. Go  
VPA

Dir. Camilo D. Villarueva  
Director of Business Affairs


Ms. Hermogina U. Bulilan  
Cashier

Ms. Fe C. Pascual  
OIC, Accounting

RE: Streamlining of Procedures Based on the Report Submitted  
by Miss Eva U. Fulache, State Auditor III, on the Examination  
of the Cash and Accounts of Mrs. H. U. Bulilan, the VISCA Cashier

In a letter memo dated July 21, 1989, Ref. A/O 89-06, the VISCA Resident Auditor, Miss Eva U. Fulache presented some observations on the procedures adopted by the Cashier's Office which she claims are violative of existing laws. She has recommended certain steps to correct these deficiencies.

Please go over the recommendations and immediately initiate steps to implement them. I advise that we adopt Recommendation 2.1 immediately if it is not being followed until now. This has been agreed upon in the past as personally informed by the OBA Director and the Cashier in a meeting. If there are recommendations that can not be adopted, please submit your justifications immediately.

  
M. R. VILLARUEVA  
President