

LEYTE STATE UNIVERSITY

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Office of the President

9 June 2004

MEMORANDUM NO. 163

Series of 2004

T Engr. Winston Tabada

R E: Designation as OIC Head, Department of Computer Science and Technology

By virtue of the authority vested in me by the Leyte State University Board of Regents you are hereby designated OIC Head, Department of Computer Science and Technology effective June 1, 2004 until May 31, 2005 or unless sooner terminated or revoked by higher authorities.

As OIC Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President

cc:

OVPAA

OVPAF

OVPRE

OUS

ODA

ODCIMD

CEAI

HRMDO

DCST Accounting

ODF

Budget

Cash

COA

Records