



12 March 2024

MEMORANDUM NO. 287
Series of 2024

T O: Dr. Daniel Leslie S. Tan

R E: Designation as Officer-In-Charge, Visayas State University

In view of my official travel, you are hereby designated as Officer-in-Charge of the Visayas State University on March 12 – 13, 2024 or until my return.

As OIC, you are authorized to discharge the functions of the President in addition to your official duties and responsibilities.


PROSE IVY G. YEPES
President

cc: OVPAA
OVPAF
OVPSAS
OVPPRGAS
OVPREI
OUS
Deans
Directors
Accounting
Cash
COA
IASO
FMO/Budget
HRMO/RSPPRO
Registrar
Records
File