

## LEYTE STATE UNIVERSITY

## Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

15 July 2005

MEMORANDUM NO. 140

Series of 2005

T O: Dr. Gavino E. Romero, Jr.

R E: Designation as Head, Department of Agricultural Technology

LSU - Villaba Campus

By virtue of the authority vested in me by the LSU Board of Regents and upon recommendation of the LSU-Villaba Campus Dean, Dr. Conchita A. Ito, you are hereby designated Head of the Department of Agricultural Technology effective August 31, 2005 until August 31, 2006 or unless sooner terminated or revoked by higher authorities.

As Department Head, you are entitled to the privileges and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President M

cc:

LSU - Villaba Campus

OVPAA

**OVPAF** 

OVPRE

003-

ODCIMD

**ODA** 

ODF

COA'

HRMDO

Accounting

Records

File