

OFFICE OF THE PRESIDENT

July 10, 1992

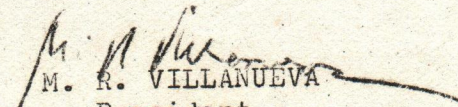
MEMORANDUM NO. 47
Series of 1992

T O: Prof. Ruben B. Mercado - Chief, Grounds, Drainage & Roads
Dr. Eliseo R. Ponce - Director of Research & Extension
Dr. Paciencia P. Milan - Director of Instruction
Dr. Perla M. Tan - Director of Student Affairs
Dr. Margarito C. Escalante - Chairman, Housing Committee
Mr. Juan S. Labra - Experiment Station Superintendent
Department/Office Heads

R E: Preparation for the ViSCA Anniversary

Knowing that you are performing your functions well and on continuing basis, may I just reiterate a special need for closer monitoring of our cleanliness drive on campus in connection with our anniversary celebration on July 30-31, 1992. Please take care of your respective areas and if there is any space unattended to, please call the attention of the most appropriate office concerned.

Thank you.


M. R. VILLANUEVA
President