



Visayas State University

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601
website: www.vsu-visca.edu.ph

Office of the President

6 September 2011

MEMORANDUM CIRCULAR NO. 52
Series of 2011

T O: All Concerned

R E: Working Committees for the September 30 Culmination Program

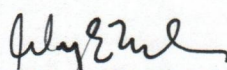
To ensure the success of the September 30 culmination activities of the 111th Philippine Civil Service Month celebration, the following working committees are hereby created:

- 1. Over-all Coordination**
 - Dr. Roberto C. Guarte - Chairperson
 - Dr. Lourdes B. Cano - Member
 - Prof. Vicente B. Antipaso - Member
- 2. Invitation of CSC Representative**
 - Prof. Alan B. Loreto - Chairperson
 - Dr. Lourdes B. Cano - Member
 - Ms. Honey Sofia V. Colis - Member
- 3. Loyalty Awards**
 - Ms. Teresita L. Quiñanola - Chairpersons
 - Ms. Ma. Epifania G. Tudit - Member
 - Mr. Abdon G. Malnegro - Member
- 4. Program & Certificates for Fun Walk Winners**
 - Ms. Connel D. Antipaso - Chairpersons
 - Ms. Ma. Fe L. Limsiaco - Member
- 5. Venue for the Program (Gym) & Hataw (Lower Campus Oval)**
 - Prof. Vicente B. Antipaso - Chairperson
 - Mr. Diosdado M. Torrecampo - Member
 - Mr. Jose V. Capuno - Member
- 6. Stage Preparations (Gym & Lower Campus Oval)**
 - Prof. Mario E. Baliad - Chairperson
 - Mr. Diosdado M. Torrecampo - Member
 - Mr. Jovenal B. Belarmino - Member

- 7. Sounds**
Engr. Apolonio M. Encierto - Chairperson
GSD Personnel - Members
- 8. Fun Walk Coordination, selection of winners (groups & individuals) & Hataw**
Prof. Vicente B. Antipaso - Chairperson
All IHK Faculty - Members
- 9. Prizes**
Engr. Alex P. Tulin - Chairperson
Ms. Ma. Fe L. Limsiaco - Member
- 10. Documentation**
Mr. Jesus Freddy M. Baldos - Chairperson
Ms. Mirian Tan - Member
Mr. Genaro G. Godoy - Member
- 11. Checking of Attendance**
Mr. Simeon P. Sedrome - Chairperson
All Records Personnel - Members
- 12. Group Coordination/Uniform/Chants/Props**
Dr. Edgardo E. Tulin - Chairperson, Edu group
Dr. Roberto C. Guarte - Chairperson, Bert group
Dr. Oscar B. Posas - Chairperson, Oca group
Dr. Othello B. Capuno - Chairperson, Othe group
- 13. Snacks/Meals for CSC guests**
Ms. Rebecca B. Napiere - Chairperson
Guest House Personnel - Members
- 14. Plaque Appreciation/Token for Guests**
Dr. Lourdes B. Cano - Chairperson
Ms. Connel D. Antipaso - Member
Mr. Nevin A. Pacada - Member
- 15. Finance**
Ms. Roberta C. Lemos - Chairperson
Ms. Anita G. Godoy - Member
Ms. Erlinda S. Esguerra - Member

Dr. Guarte is requested to convene all chairpersons of the above-listed committees on **September 7, 2011 at 9:00 a.m.**

Please be guided accordingly.


for **JOSE L. BACUSMO**
President *9/6/11*