



24 June 2020

MEMORANDUM NO. 109
Series of 2020

- T O: All Existing Faculty and Staff Pursuing Graduate Degrees under Fellowship and Other Financial Assistance**
- R E: Submission of Status of Studies as of the End of Second Semester of SY 2019-2020 and Plan of Work in the Incoming First Semester SY 2020-2021**

The COVID-19 pandemic brought certain changes in our daily lives. The 'new normal' has affected the way we work including the education system of the country in the coming school year. Consequently, this new normal is expected to affect the University's Learning and Development programs especially our scholarship grants to faculty and staff pursuing graduate studies.

In view thereof, all faculty and staff scholars are required to submit a status report of their studies as of the end of the 2nd semester of SY 2019-2020 and plan of work relative to their degree program in the coming 1st semester of SY 2020-2021. Data gathered will help the committee recommend means to assist scholars in any way possible and allowable.

Specific details of the information required can be found in the template attached.

The accomplished template shall be submitted to the Scholarship Committee through email at odahrd@vsu.edu.ph on or before June 30, 2020.


EDGARDO E. TULIN
President



STATUS REPORT AS OF THE END OF 2nd SEMESTER SY 2019-2020

Name of Scholar: _____

Degree Pursued: _____

Name of University: _____

Start of Scholarship: _____

Activity	Status	Reasons for not completing (if applicable)	Catch-up Plan including Timeline