

Visayas State University

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Office of the President

25 June 2012

MEMORANDUM NO. 178
Series of 2012

T O: Dr. Othello B. Capuno

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Manila, you are hereby designated Officer-In-Charge of the Visayas State University on June 26 – 29, 2012 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO President

OVPI

cc:

OVPAF
OVPRG
OVPRE
OUS
Deans
Directors
Accounting
Cash
COA
IASO

ODAHRD/PRPEO FMO/Budget Records

File