



LEYTE STATE UNIVERSITY

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Office of the President

6 December 2005

MEMORANDUM NO. 287

Series of 2005

T O: Dr. Jose L. Bacusmo

R E: Designation as Officer-In-Charge, Leyte State University

In connection with my travel to Manila, you are hereby designated Officer-In-Charge of the Leyte State University on December 7, 2005 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN

President

cc: OVPAF - *al 12/7*
OVPA - *al 12/7*
OVPREA
OUS - *mi 12/07/05*
Deans
Directors
Personnel
Accounting
Cash - *g 12/7/05*
COA - *g 12/7/05*
ODF
ODA
Budget
Records
File

ODA - 12/7