

VSU's SEARCH FOR OUTSTANDING PERFORMANCE AWARD

This shall be given to those who have obtained “outstanding performance rating in accordance with the approved performance evaluation system. Categories of the award shall be as follows:

- A. Outstanding Teacher Award
- B. Outstanding Researcher Award
- C. Outstanding Extensionist Award
- D. Outstanding Academician Award

I. Objectives

A. Outstanding Teacher Award

1. To grant reward to the instructor/professor who has served VSU with exemplary competence and dedication:
2. To serve as encouragement and incentive for VSU instructor/professor to render his/her best service(s).
3. To uphold and maintain the dignity of teacher.

B. Outstanding Researcher Award

1. To grant reward to the researcher who has served VSU with exemplary competence and dedication.
2. To encourage greater involvement of VSU staff in the conduct of research.
3. To further serve as encouragement and incentive for the VSU staff to engage in research activities; and
4. To uphold and maintain excellence in scientific and technological endeavors.

C. Outstanding Extensionist Award

1. To grant reward to the extensionist who has served VSU with exemplary competence and dedication.
2. To encourage greater involvement of VSU staff in the conduct of extension activities.
3. To further serve as encouragement and incentive for the VSU staff to engage in extension activities; and
4. To uphold and maintain excellence in the field of extension.

D. Outstanding Academician Award

1. To grant reward to the academician specifically, the one with instruction, research, extension and management functions who has served VSU with exemplary competence and dedication.
2. To serve as encouragement and incentive for VSU academic staff to render his/her best service(s) in instruction, research, extension and management.

3. To further serve as encouragement and incentive for the VSU staff to carry and/or accept assignments related to instruction research, extension and management; and
4. To uphold and maintain excellence in instruction, research, extension and management.

II. Selection Criteria

A. Outstanding Teacher

A.1 Personal Qualities and Character 20 pts

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| <p>A.1.1 Model of morality and integrity both with peers and subordinates (Include sense of honesty, humility,/diligence, good faith, courtesy, generosity, kindness and love and solicitude for pupils/students; include five reference of the nominee’s current and/or previous superior and former students);</p> | 10 |
| <p>A.1.2 Good interpersonal relations with peers, supervisor and subordinates (Include five references consisting or peers, supervisor and subordinates). References from peers, supervisor, subordinates, and students should be sealed and sent directly to the Nomination and Awards Committee</p> | 10 |

A.2. Competence and Effectiveness 50 pts

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| <p>A.2.1 Demonstrated competence in the teaching of his subject area as evidenced by his outstanding performance and rank as a school teacher, instructor or professor.</p> | 20 |
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Requirements:

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| <p>A.2.1.1 Certified true copy of performance evaluation/ratings from both his immediate, supervisor and students within the last five years.</p> <p style="margin-left: 40px;">*A higher weight is given to outstanding ratings obtained from a class with 25 or more students than a smaller class with only 2 or 5 students.</p> | |
| <p>A.2.1.2 Certification and other evidences of promotion(s) and rank obtained as an instructor or professor (e.g. Instructor V, Asst. Professor III; associate Professor VI; etc. or its equivalents)</p> | |

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| <p>A.2.2 Produced instructional materials for use in the improvement of teaching.</p> | 20 pts |
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Requirements:

	<p>A.2.2.1 Photocopy of title pages (including copyright date) of books and other reference materials authored/coauthored. Give a brief description of each.</p> <p>A.2.2.2 Photocopy of modules and workbooks, and evaluation instruments of materials being used. Give a brief description of each.</p> <p>A.2.2.3 Photocopy of handouts and PowerPoint files</p> <p>A.2.3 Involvement in co-curricular activities</p> <p>Requirements</p> <p>A.2.3.1 Certificates and other evidences of leadership or participation in any activity/organization related to teaching (e.g. P.T.A; faculty club, adviser/coach in school contests, etc.</p> <p>A.2.4 Professional advancement</p> <p>Requirements</p> <p>A.2.4.1 Certificates and other evidences of leadership or participation in any advanced training, workshop or seminar</p> <p>A.2.4.2 A one-page abstract of any published work</p>	
A.3	Professional and Community Involvement	20 pts
	A.3.1 Recognition/Award from reputable organization	10
	Requirements	
	A.3.1.1 Certificates and other evidences of awards of recognition from reputable organizations: local, regional/university; college/national, international (e.g. TOYM)	
	A.3.2 Involvement in any activity/organization outside of teaching	10
	Requirements:	
	A.3.2.1 Certificates and other evidences of leadership or participation in any activity/organization outside of teaching (e.g., Rotary, research, extension, etc)	
	TOTAL	100 pts

B. Outstanding Researcher

B.1	Personal Qualities and Character	20 pts.
B.1.1	Model of morality and integrity with peers and subordinates (Include sense of honesty, humility, diligence, good faith, courtesy, generosity, kindness, love, and solicitude for children/students; include five references of the nominee's current and/or previous superior).	
B.1.2	Good interpersonal relations with peer, supervisor and subordinates (Include five references consisting of peers, superior and subordinates)	10
B.2	Competence and Effectiveness	50 pts
B.2.1	Demonstrated competence in the field of research as evidenced by his/her outstanding performance	30
	Requirements	
B.2.1.1	Certified true copy of performance evaluation/ratings by immediate supervisor in the last five years.	
B.2.1.2	Pictures of innovations/inventions or indigenous devices, apparatus, etc. improved or developed (if applicable in his/her field) and a brief description of each. *For nominees from non-engineering and technology-related disciplines, this requirement may not be applicable and the points should be redistributed.	
B.2.1.3	A copy of publication made.	
B.2.1.4	Certifications of patents obtained from reputable organizations (if applicable, in his/her field), and	
B.2.1.5	Photocopy of title pages (including copyright date) of books and other reference materials authored or co-authored. Give a brief description of each.	
B.2.2	Produced research results that have positive impact to beneficiaries/community	10
	Requirements:	
B.2.2.1	Written testimony from farmers beneficiaries/clients. Sealed written testimony should be obtained from	

farmer-beneficiaries-clients selected by the Committee in coordination with ODREX.

B.2.3 Involvement in co-curricular activities 5
Requirements:

B.2.3.1 Certificates and other evidences of leadership or membership in any research/scientific organization (e.g. president/chairman or member of the Phil. Association of Research Managers)

B.2.4. Professional advancement

Requirements:

B.2.4.1 Certificates and other evidences of leadership or participation in any advanced training workshop or seminar

B.2.4.2 A one-page abstract of any published work

B.3 Professional and Community Involvement 30 pts

B.3.1 Recognition/awards from reputable organization 20

Requirements:

B.3.1.1 Certificates and other evidences of awards of recognition from reputable organizations local, regional/university, college/national, international (e.g. TOYS)

B.3.2. Involvement in any activity/organization outside of research 10

Requirements:

B.3.2.1 Certificates and other evidences of leadership or participation in any activity organization outside of research (e.g., Rotary, teaching extension etc.)

TOTAL

100 pts
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C. Outstanding Extensionist

C.1 Personal Qualities and Character 20 pts

C.1.1 Model of morality and integrity with peers and subordinates (Include sense of honesty, humility, diligence, good faith, courtesy,

generosity, kindness and love and solicitude for children/students. Include five references of the nominee's current and/or previous superior)	10
C.1.2 Good interpersonal relations with peers, supervisor and subordinates (Include five references consisting of peers, supervisor and subordinates)	10
C.2 Competence and Effectiveness	
C.2.1 Demonstrated competence in the field of extension as evidenced by his outstanding performance	20
Requirements:	
C.2.1.1 Certified true copy of performance evaluation ratings within the last five years.	
C.2.1.2 Photocopy of publications (including copyright date) of books and other reference materials authored or co-authored. Give a brief description of each.	
C.2.1.3 Certification of awards received as an extensionist from a reputable organization.	
C.2.1.4 A copy of citation(s) received from a reputable organization.	
C.2.2 Produced positive extension impact to his/her beneficiaries/community	20
Requirements:	
C.2.2.1 Written testimony from farmers/beneficiaries/clients. Sealed written testimony should be obtained from farmer-beneficiaries-clients selected by the Committee in coordination with ODREX.	
C.2.3 Involvement in co-curricular activities	5
Requirements:	
C.2.3.1 Certificates and other evidences of leadership of membership in any scientific organization related to extension (e.g. chairman, president, member of recognized extension organization)	
C.2.4 Professional advancement	5
Requirements:	
C.2.4.1 Certificates and other evidences of leadership or participation in any advanced training workshop on seminar.	

C.2.4.2	A one-page abstract of any published work.	
C.3	Professional and Community Involvement	30 pts
C.3.1	Recognition/awards from reputable organization	15
	Requirements:	
C.3.1.1	Certificates and other evidences of awards of recognition from reputable organization; local, regional/university, college/national, international (e.g. Ramon Magsaysay Award).	
C.3.2	Involvement in any activity/organization outside of extension	
	Requirements:	
C.3.2.1	Certificates and other evidences of leadership or participation in any activity/organization outside of extension (e.g. Rotary, research, teaching, etc.	
T O T A L		100 pts =====

D. Outstanding Academician

D.1	Personal Qualities and Character	20 pts
D.1.1	Model of morality and integrity with peers and subordinates (Include sense of honesty, humility, diligence, good faith, courtesy, generosity, kindness and love and solicitude for children/students; include five references of the nominee's current and/or previous superior.	10
D.1.2	Good interpersonal relations with peers, supervisor and subordinates (Include five references consisting of peers, supervisor and subordinates)	10
D. 2	Competence and Effectiveness	60 pts
	<u>For Teaching</u>	20
D.2.1	Demonstrated competence in teaching of this subject area as evidenced by his outstanding performance and production of instructional materials for use in the improvement of teaching.	
	Requirements:	
D.2.1.1	Certified true copy of performance	

evaluation/ratings from both his immediate supervisor and students in the last five years.

D.2.1.2 Certifications and other evidences of promotion and rank obtained as an instructor or professor (e.g. Instructor V, Asst. Professor III, Associate Professor VI, etc. or its equivalent)

D.2.1.3 Photocopy of title pages (including copyright date) of books and other reference materials authored or co-authored. Give a brief description of each.

D.2.1.4 Photocopy of modules, workbooks, and evaluation instruments being used. Give a brief description of each. Provide table of contents to modules and workbooks to facilitate review.

For Research and Extension

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D.2.2 Demonstrated competence in the field of research/extension as evidence by his outstanding performance.

Requirements:

D.2.2.1 Certified true copy of performance evaluation/ ratings by immediate supervisor.

D.2.2.2 A copy of publications made.

D.2.2.3 Certification of awards received as researcher/extensionist from a reputable organization.

D.2.2.4 Written testimony of positive research results/extension impact from farmers beneficiaries/clients. Sealed written testimony should be obtained from farmer-beneficiaries-clients selected by the Committee in coordination with ODTREX.. Testimony should be sent directly to the Committee in a sealed envelope.

For Management Capability

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D.2.3 Initiative and ability to manage resources effectively and efficiently and implement policies and innovations for improvement of instruction, research and extension

Requirements:

D.2.3.1	Implementation of programs/ projects to establish appropriate mechanism for efficient management of resources	
D.2.3.2	Functional policies, systems and guidelines	
D.2.3.3.	Generation of funds from outside institution's budget. Provide a list of research proposals approved and funded certified by VIFARD and/or ODREx.	
D.2.3.4	Establishment of linkages. Present photocopy of MOA, MOU or certificate of involvement with other agencies or LGUs.	
D.3	Professional Advancement and Community Involvement	20 pts
D.3.1	Recognition/Awards from reputable organization	10
	Requirements:	
D.3.1.1	Certifications and other evidences of awards of recognition from reputable organizations: local, regional/university, college/national, international (e.g. TOYS)	
D.3.1.2	Certificates and other evidences of leadership or participation in any advance training, workshop or seminar	
D.3.1.3	A one-page abstract of any published work of the nominee.	
D.3.2	Involvement in extra-curricular activities	10
	Requirements:	
D.3.2.1	Evidences of leadership or participation in any activity/organization involved in community development activities.	
D.3.2.2	Certificates and other evidences of leadership or participation in any activity/organization outside of teaching, research, extension and administration (e.g. sportsfest. Faculty Club, adviser/coach in school contests, etc.)	
TOTAL		100 pts =====

III. Guidelines for Selection:

1. Nomination to the Search shall cover only those who have served as instructor, professors, researchers, extensionists and managers for the last ten (10) years; the last five (5) of which should be in VSU.
2. Nominations shall be open to any bonafide worker of the academic community. The nominating sponsor can endorse only one (1) candidate per category.
3. Nominations should be made on the prescribed VSU Nomination Form (VSU-OPA Form 1) which shall be accompanied by the nominee's resume.
4. All nominations shall be screened and evaluated by the university's Nomination and Awards Committee.
5. This committee shall select one (1) awardee for each category such as Outstanding Teacher, Outstanding Researcher, Outstanding Extensionist and Outstanding Academician for recommendation to the University President.
6. All pertinent papers/documents should be received by the Nomination and Awards Committee on or before **20 March 2020.**
7. Prospective winners/awardees shall garner at least 90 points, 40 points of which shall come from the second criterion in order to qualify.
8. A plaque of recognition shall be given to the awardees.
9. The awarding ceremonies shall be held during the VSU Anniversary Convocation program; and
10. This is once in a lifetime award, hence previous awardees shall not qualify for the same award.