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Office of the President

4 August 2010

MEMORANDUM NO. 210

Series of 2010

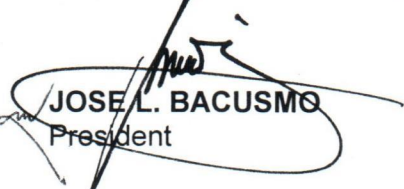
T O: Mr. Marqueso P. Sarsalijo

**R E: Designation as Head, Office of Production Technology,
VSU – Villaba Campus**

By virtue of the authority vested in me by the VSU Board of Regents and upon recommendation of Prof. Felipe S. Casas, are hereby designated Head of the Office of Production Technology, VSU – Villaba Campus effective June 1, 2010 until May 31, 2011 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Prof. Felipe S. Casas
VSU – Villaba Campus
OVPA
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OVPPRG
OVPRE
OUS
ODA
ODF
COA
HRMDO
Accounting
Cash
Records
File