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Office of the President

10 April 2014

MEMORANDUM CIRCULAR NO. 15

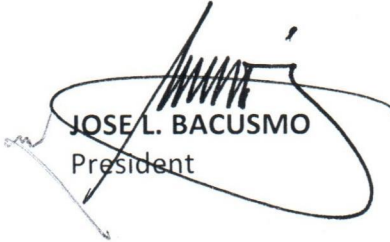
Series of 2014

T O: All Vice Presidents, Deans/Heads/Directors of Colleges, Departments, Centers, Institutes, Offices, Units and Divisions

R E: Revised Index of Position Titles and Wage Rates for Job Order Workers

VSU through the NAPB (Approved Minutes of the Meeting dated January 8, 2014) has come up with a Twenty Pesos (P20.00) across the board wage increase for all Job Order (JO) workers except for Security Guards, SRA and Science Aide positions who are given a higher wage increase. This wage increase applies to all JO workers but those charged against Trust funds need not follow the minimum rate given if their funding agencies can give more than the minimum rate. In the same manner, wage increase for those charged against IGP, will be subject to their project income and as long as their wages will not be lower than P220.00 per day.

For your guidance and action.


JOSE L. BACUSMO
President

cc: PRPEO

INDEX OF POSITION TITLES AND WAGE RATES			
Category	Designation	Rate/Day	Rate/Month
1	Asst Cook/Baker	P240.00	P5,280.00
	Farm Worker		
	Laboratory Aide		
	Laborer		
	Laundry Worker/Attendant		
	Room/Food Attendant/Server		
	Sales Assistant/Lady		
	Watchman		
2	Garbage Collector	250.00	5,500.00
3	Baker/Cook	260.00	5,720.00
	Carpenter		
	Driver		
	Encoder		
	Forest Guard		
	Lifeguard		
	Mason		
	Messenger/Utility		
	Painter		
	Plumber		
4	Buyer -	280.00	6,160.00
	Adm Aide 3/Clerk		
	Electrician		
	Forest Ranger		
	Front Desk In-charge		
	Heavy Equipment Operator		
	Machinist		
	Mechanic		
	Nursing Attendant		
	Supplies Checker		
	Welder		
5	Computer Operator	295.00	6,490.00
	Computer/Internet Technician		
	Data Entry Machine Operator		
	Draftsman		
	Skilled Carpenter		
	Laboratory Technician		

6	Security Guard	P300.00	P6,600.00
7	Adm Asst.	320.00	7,040.00
	Enumerator		
	Foreman		
	Liaison Officer		
	Plant Propagator		
	Property Custodian		
	Security Agent		
	Science Aide		
8	Computer Programmer	360.00	7,920.00
	Educ. Res. Asst. (ERA)		
	Nurse		
	Radiologic Technologist		
	SRA – (New Hire up to two years)		
9	Sc. Res. Asst. (SRA)		8,000.00
10	Res. System Analyst		8,426.00
10	IP Specialist		14,440.00