



VISAYAS STATE UNIVERSITY

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Office of the President

11 April 2008

MEMORANDUM NO. 82
Series of 2008

T O: All Concerned

R E: Working Committees of the Planning-Workshop for the Internal Audit Service Office (IASO)

To ensure a successful conduct of the Planning-Workshop for the Internal Audit Service Office (IASO) which will be held at the 2nd Floor, CCE Bldg. on April 22, 2008, 8:00 a.m. – 5:00 p.m. the following working committees are hereby created.

1. Overall Coordination:

Dr. Roberto Guarte	- Chairperson
Dr. Lourdes Cano	- Member
Ms. Teresita Quiñanola	- Member
Ma. Ma. Cristina Ramirez	- Member

2. Secretariat/Proceedings Preparation:

Ms. Bernardita Bibera	- Chairperson
Ms. Lourdes Managbanag	- Member
Ms. Aida Godoy	- Member
Ms. Felicisima Israel	- Member

3. Registration/Facilitation/Confirmation:

Ms. Ma. Cristina Ramirez	- Chairperson
Ms. Ma. Fe Limsiaco	- Member
Ms. Regina Bibera	- Member

4. Venue Preparation Including Sounds and Other Facilities:

Mr. Virgilio Flandez	- Chairperson
Mr. Felix Abanera	- Member
Mr. Filadelfo Llano	- Member
Mr. Alex Bagarinao	- Member

5. Snacks and Lunch for Participants:

Ms. Rebecca Napiere	- Chairperson
All Guest House Personnel	- Members

6. Program and Certificates:

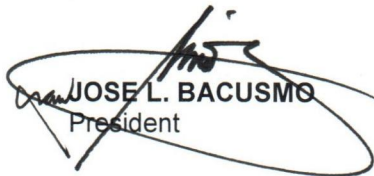
Ms. Antonietta Israel	- Chairperson
Ms. Connel Antipaso	- Member
Ms. Cecil Joy Duatin	- Member
Ms. Merle Gravador	- Member

7. Workshop Backdrop and Other Workshop Materials:

Mr. Domingo Flandez	- Chairperson
Mr. Narciso Bathan	- Member

Your usual support and cooperation is enjoined.

Please be guided accordingly.


JOSE L. BACUSMO
President