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## Office of the President

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4 November 2016

MEMORANDUM NO. 282
Series of 2016

- T O: Task Force Committee Chairpersons, Co-Chairpersons and Other Concerned Faculty, Staff and Students
- R E: Completion and Submission of All Required Documents for Institutional Accreditation

Please be informed that we have requested for a postponement of the Institutional Accreditation (Round 2) from November 14-18, 2016 to a much later dates. This is to give enough time to the Task Force to prepare and complete all the required documents (e.g. Institutional Portfolio, supporting documents from Area 1 to 9) and for the assigned persons/units to comply with all the recommendations made during the first round of Institutional Accreditation. However, all the documents should be completed and submitted to the QAC on or before November 11 (as agreed during the Nov. 3 meeting) for self evaluation purposes. Please see to it that all documents should be properly labeled before they will be arranged/displayed in the display cabinets assigned per area.

For compliance.

EDGARDO E. TULIN

President