



LEYTE STATE UNIVERSITY

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Office of the President

9 November 2005

MEMORANDUM NO. 281

Series of 2005

T O: Prof. Jesusito L. Lim

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Tacloban, you are hereby designated Officer-In-Charge of the Leyte State University on November 11, 2005 until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

MANUEL K. PALOMAR

Vice President for Development & External Affairs
and Officer-in-Charge

cc:

OVPAF

OVPAA

OVPDEA

OUS

Deans

Directors

Personnel

Accounting

Cash

COA

ODF

ODA

Budget

Records

File

OAS - 11/11/05

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CEAT - 11/11/05

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