

OFFICE OF THE PRESIDENT

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15 November 2021

T O: All Department/Office/Unit Heads Concerned

R E: Submission of IPCR

As of this date, record of the ODHRM showed that there were still offices who have not submitted the IPCR target (January-December) and accomplishments (January-June) for CY 2021 yet which was already long overdue per OP MC 08, S. 2021:

➤ IPCR Target (January-December)

January 5, 2021

> IPCR Accomplishments (January-June) -

July 25, 2021

Please be informed of Part III Miscellaneous Provisions of the CSC-approved SPMS of the university provides, to wit:

"Unless justified and accepted by the PMT, non-submission of the OPCR to the OVPPRGAS and the IPCR to the RSPPRO within the specified dates shall be ground for:

- a. Employees disqualification for performance-based personnel actions which would require the rating for the given period such as promotion, trainings or scholarship grants and performance enhancement bonus, if the failure of the submission of the report form is the fault of the employees.
- b. An administrative sanction for violation of reasonable office rules and regulations and simple neglect of duty for the supervisors or employees responsible for the delay or non-submission of the office and individual performance commitment and review report."

In this regard, concerned offices (please see attachment) are sternly reminded to submit the identified documents to the ODHRM not later than November 26, 2021.

For your strict compliance.

President

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

No. 21-118

LIST OF OFFICES WITH NO IPCR 2021

As of November 15, 2021

| No. | DEPT/OFFICE | TARGET Jan-Dec | ACCOMPLISHMENTS Jan-June | REMARKS |
|------------|------------------------|-------------------|--|---|
| | | | | |
| 2 | CVM | | | |
| 3 | DCST | | | Accomplishment returned with deficiency |
| 4 | DDC | | | Accomplishment returned with deficiency |
| 5 | DE | ✓ | Fried - Line - L | |
| 6 | DFS | ✓ | TO THE SHAPE | |
| 7 | DPAC | √ (J-J) | ✓ | Lacking July-December Target |
| 8 | DSS | | | |
| 9 | DStat | V | CATALOR BLANCE | |
| 10 | DTHM | ✓ | FULL VERILLE | 1 |
| 11 | Eco FARMI | ✓ | | |
| 12 | Gender Resource Center | E SEEW | ✓ | |
| 13 | Guesthouse | THE SHALL | | |
| 14 | ICTMC | PER PER PER | N. S. S. S. S. D. LEWIS | |
| 15 | IHK | ✓ | PER LUCIE SERVICE | |
| 16 | ITEEM | | THE WARREN | |
| 17 | NCRC | ✓ | | Accomplishment returned with deficiency |
| 18 | OC Librarian | ✓ | THE PERSON NAMED AND POST OF THE PERSON NAMED AND PARTY. | |
| 19 | ODIEMD | ✓ | A PARTY OF THE PAR | Accomplishment returned with deficiency |
| 20 | ODPP-HELVMU | ✓ (1-1) | THE WAR THE STREET | Lacking July-December Target |
| 21 | ODPP-LANDSCAPE | | THE SERVICE | |
| 22 | ODS | | ROTE LIBER | |
| 23 | OH Accounting | | are marchering | |
| 24 | OH Supply & Property | 1 | | |
| 25 | OHLDHRA | | TO CHEST OF THE | |
| 26 | OHRSPPR | ✓ | Countries Introduction | |
| 27 | OP | | The same of the same of | |
| 28 | OPO | V | TOTAL PROPERTY AND | |
| 29 | OPPMMDC | | | |
| 30 | OU Registrar | ✓ | CONTRACT TO THE | Accomplishment returned with deficiency |
| 31 | OVPAA | | | |
| 32 | OVPAF | | | Accomplishment returned with deficiency |
| 33 | OVPREI | FIRST DE NE | | 1 |
| 34 | OVPSAS | | NAME OF THE PERSON NAMED IN | |
| 35 | TESDA Office | √ | | |
| 36 | UDRRM | / | | Accomplishment returned with deficiency |
| 37 | UIIC | | | |
| 38 | vco | | A RESERVED OF THE SECOND | |
| 39 | VIHS | | CALL AND STREET | Accomplishment returned with deficiency |
| 40 | VMO | | KIND FOR SHEET | |
| 1111111111 | ELLITE CAMPUSES: | | | |
| 1 | Alang | | HEATHER WILLIAM | |
| 2 | Isabel | / | ZER ZEREN ER EN LE | |
| 3 | Tolosa | | · 医神经性 医性病 用食 | Accomplishment returned with deficiency |
| 4 | VILLABA | / | | Accomplishment returned with deficiency |

Legend:

Complied submission

No submission

Submitted but returned for compliance of some deficiencies