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Office of the President

28 June 2006

MEMORANDUM CIRCULAR NO. 26

Series of 2006

T O: All College Deans, Center Directors and Department/Office Heads

R E: Cost Cutting Measures to be Implemented for SY 2006-2007

Please be advised that the re-enactment of the 2005 budget by the National Government has resulted in a much reduced MOOE Budget especially that the mandatory 20% savings requirement is still in force.

In view of the dwindling MOOE budget, all offices are hereby requested to submit to this Office not later than July 7, 2006 two (2) or three (3) do-able cost cutting measures that your office may implement for the next six (6) months in order to mitigate/reduce operational costs. The BOR has requested the University to consolidate all these measures for submission as an institutional mechanism.

For information and guidance of all concerned.


PACIENCIA P. MILAN

President