

October 31, 1996

MEMORANDUM NO 159
Series of 1996

T O: Mrs. Lourdes B. Cano - Chairman *SW*
Mr. Silvestre F. Buzon - Member *im*
Prof. Aurora S. Alkuino - Member *im*
Mrs. Asteria A. Sevilla - Secretary *SW*

SUBJECT: Fact Finding Committee

With Mrs. Lourdes B. Cano as Chairman, please constitute yourselves into a Fact Finding Committee to investigate the alleged offense committed by Mr. Nilo Jordan of the Department of Home Science.

Attached herewith are pertinent documents relative to the case.

Kindly submit the result of your investigation to the office on or before November 22, 1996.

Please be guided accordingly.

Samuel S. Go
SAMUEL S. GO
President *SW*

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VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte
HUMAN RESOURCE MANAGEMENT & DEVELOPMENT OFFICE



October 23, 1996

Dr. Samuel S. Go
President
ViSCA, Baybay, Leyte

Thru: Dr. Nerelito P. Pascual
Vice President for Adm.

Dear Sir,

Attached are the following documents pertinent to the case of Mr. Nilo Jordan.

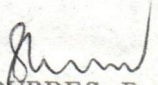
1. Letter of Mrs. Linda N. Mariscal informing your office that Mr. Jordan is not enrolled and therefore, the penalty imposed is not fitted to him;
2. Report of Prof. Aurora S. Alkuino recommending the penalty to be imposed to Mr. Jordan;
3. A copy of the official report of TSgt. Manuel S. Gacutan summarizing the violations committed by Mr. Jordan.

Since Mr. Jordan is not a student, but a staff of the College when he committed the alleged offense, the appropriate disciplinary procedures for government employees should be followed in resolving this case.

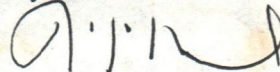
Perusal of the report of TSgt. Gacutan and the findings of Prof. Alkuino reveals some inconsistencies. Thus, the need to conduct another fact-finding investigation if indeed a prima-facie evidence existed against Mr. Jordan.

In view of this, it is recommended that a fact-finding committee be created for the purpose and should said committee finds prima facie evidence against him, he should be charged administratively.

Very truly yours,


LOURDES B. CANO
Admin. Officer V

Noted:



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