



LEYTE STATE UNIVERSITY

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Office of the President

1 March 2006

MEMORANDUM CIRCULAR NO. 14

Series of 2006

T O: All Staff Concerned


R E: Local Working Committees for Visit of Journalists and BSH Personnel

The technological output of Private-Public Partnership Project on Plant-oil Cooking Stove supported by Bosch & Siemens Hausgerate (BSH) will be unveiled to journalists and its benefactors on April 5-9, 2006 at Leyte State University. As the host for the said event, a list of local working committees is organized for a smooth and successful activity.

Moreover, there will be a meeting on all Chairpersons of the said Working Committee at the Office of the President on March 10, 2006 (3:00pm).

Anticipating for your usual support and cooperation.

Thank you very much.


PACIENCIA P. MILAN
President

Local Working Committees for Visit of Journalists and BSH Personnel

A. Steering Committee

Chairperson: Dr. Paciencia Milan ✓
Co-Chairpersons: Dr. Roberto Guarte ✓
Dr. Elmar Stumpf ✓
Members: Dr. Jose Bacusmo ✓
Dr. Ma. Juliet Ceniza ✓
Prof. Jesusito Lim ✓

B. Program, Invitation & Socials

Chairperson: Dr. Roberto Guarte ✓
Co-Chairperson: Prof. Jesusito Lim ✓
Members: Dr. Ma. Juliet Ceniza ✓
Ms. Elvira B. Gorre ✓

C. Accommodation

Chairperson: Dr. Lolita Orge ✓
Co-Chairperson: Ms. Honey Sofia Colis ✓
Members: Ms. Alice Andrade ✓
Hostel Staff ✓

D. Secretariat, Registration & Communication Services

Chairperson: Dr. Ma. Juliet Ceniza ✓
Co-Chairperson: Ms. Honey Sofia Colis ✓
Members: POS Lady Staff ✓

E. Transportation & Field Trip Coordination

Chairperson: Mr. Marlito Bande ✓
Co-Chairpersons: Mr. Armando Albarico ✓
Engr. Celso Gumaod ✓
Members: Mr. Jimmy Pogosa ✓
Mr. Darwin Posas ✓
PPO Drivers ✓

F. Documentation, Publicity & Audio-Visual Equipment

Chairperson: Ms. Zenaida Gerona ✓
Co-Chairperson: Mr. Freddy Baldos ✓
Members: POS Staff ✓

G. Food Service/Meals & Snacks

Chairperson: Ms. Rebecca B. Napiere ✓
Co-Chairperson: Dr. Lutgarda Palomar ✓
Members: Guest House Staff ✓
POS Staff ✓

H. Stage/Venue Preparation & Demolition

Chairperson: Prof. Mario Baliad ✓
Co-Chairperson: Engr. Feliciano Sinon ✓
Members: URC staff ✓
Guest House staff ✓
POS staff ✓