

## Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

14 February 2019

MEMORANDUM NO. <u>59</u> Series of 2019 RECORDS DIVISION

RECEIVED

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TIME 1: 44 PR1

BY

To:

Deans, VSU External Campuses

SUBJECT:

Submission of accomplishment report for CY 2015-2018

In relation to the end of my 1<sup>st</sup> term of office this year as University President, you are requested to submit accomplishment report of your respective campuses covering CY 2015-2018. Attached is the format on the accomplishment matrix for your guidance. You are encouraged to incorporate photos on your report. Hard and softcopy of the report shall be due for submission on February 22, 2019.

For your wholehearted support and compliance.

EDGARDO E. TULIN

President