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April 16, 1990

MEMORANDUM NO. 74
Series of 1990

T O: Dr. Eliseo R. Ponce
President, ViSCA Personnel Association

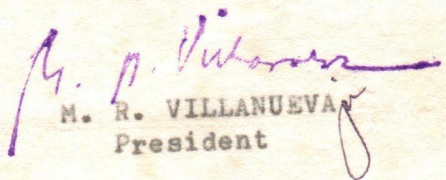
R E: Representative of the Personnel Association in
the Appeals Board Per Budget Circular No. 3-A
dated February 28, 1990

As provided under Budget Circular No. 3-A dated February 28, 1990, the Appeals Board shall include a representative from the employees of the agency being heard as a voting member of the Board. Specifically Section 2.2 of the Circular reads as follows:

"The employees shall be represented by one (1) representative from the employees' association. Where there are more than one employees' association operating in the agency, these associations shall elect one (1) representative to represent them in the deliberations."

In this connection, the ViSCA Personnel Association is hereby advised to officially identify its representative to the Appeals Board who, in addition to the ViSCA President, shall represent ViSCA in the Appeals Board on Salary Standardization for ViSCA. He/she shall be advised of the scheduled deliberation for ViSCA as soon as it is known.

Thank you.


M. R. VILLANUEVA
President

cc: Chairman, Academic Personnel Board
Chairman, Non-Academic Personnel Board
Personnel Officer