

Visayas State University

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Office of the President

30 August 2013

MEMORANDUM NO. 211 Series of 2013

T O:

Dr. Edgardo E. Tulin

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E:

Designation as Officer-in-Charge, Visayas State University

In connection with my official travel Naval and Manila, you are hereby designated Officerin-Charge of the Visayas State University on Sept. 2-3, 2013 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE LABA President

cc:

OVPI

OVPAF

OVPPRG

OVPRE

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Deans

Directors ODAHRD/PRPEO

ODF/Budget Office

Accounting

Cash

COA

IASO

Records

File