



# LEYTE STATE UNIVERSITY

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Philippines

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*Office of the President*

2 September 2003

## MEMORANDUM NO. 202

Series of 2003

T O: Dr. Jose M. Alkuino, Jr. *ad 9/3*  
Ms. Linda S. Esguerra *- sec 9/3*  
Ms. Corazon U. Nuevo *ad 9/3*  
Prof. Aurora S. Alkuino *ad 9/3/03*  
Ms. Linda N. Mariscal *ad 9/3*  
Dr. Lina T. Villacarlos *ad 9/3*  
Dr. Edgardo E. Tulin *ad 9/3*

R E: Ad Hoc Committee

With Dr. Jose M. Alkuino, Jr. as Chairperson, please constitute yourselves into a committee to study and make a proposal on staggered payment scheme of school fees to be adopted by the University effective 2<sup>nd</sup> Semester 2003-2004 if possible.

Please submit your recommendation ten (10) days from the date of receipt of this memorandum.

*Paciencia P. Milan*  
PACIENCIA P. MILAN  
President *JP*