27 May 1998

Memorandum No. <u>52</u> Series of 1998

TO: MR. LEONARDO P. CANONO

Dept. of Ag. Engineering and Applied Math.

RE: Designation as Assistant Manager of the ViSCA Printing Press

In the exigency of service, you are hereby designated Assistant Manager of the ViSCA Printing Press effective immediately.

As Assistant manager you are entitled to whatever privilege attached to the position subject to the availability of funds and college policies.

Please be guided accordingly.

SAMUEL S. GO
President

Cc: Prof. R. R. Orias
Dr. J. R. Rosillo
OVPAA
OVPA
HRMDO
Accounting
FMO
Records
COA