

## Office of the President

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Email: op@vsu.edu.ph Website: www.vsu.edu.ph

30 January 2018

MEMORANDUM NO. 67 Series of 2018

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Prof. Jacob Glenn F. Jansalin

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Designation as Head, Department of Pure and Applied Chemistry

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Department of Pure and Applied Chemistry effective February 16, 2018 until December 31, 2018 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

cc:

**OVPI** 

**OVPAF** 

**OVPPRGEA** 

**OVPRE** 

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

DoPAC

IASO

Accounting

COA

Cash

Registrar

Records

File