



27 May 2021

MEMORANDUM NO. 464
Series of 2021

T O: All Concerned Faculty and Staff

R E: Task force for the Online AACCUP Accreditation (Level II) of the MS in Development Sociology on November 8-12, 2021

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **members** of the **Task Force** for the Online Accreditation (Level II) of the MS in Development Sociology, effective May 1, 2021 until November 30, 2021 or unless sooner revoked or terminated by higher authorities.

AREA/ FACULTY/ STAFF INCHARGE	RESPONSIBILITIES
<p>A. Overall Coordination</p> <p>Dr. Lilian B. Nuñez – Program Incharge Ms. Gina A. Delima – MSDS Program Coordinator and Program Accreditation Coordinator</p>	<ol style="list-style-type: none"> 1. Oversee the preparation of the Program Performance Profiles (PPPs), Supporting Documents (<i>based on the survey instruments for the programs</i>), Compliance Reports (<i>based on the findings and recommendations during the previous visit</i>), and other documents needed for the accreditation of the MS in Development Sociology program; 2. Coordinate with ODQA for any concern related to the AACCUP accreditation of the MS DevSoc program. 3. Inform the ODQA regarding the program's readiness to submit documents for in-house evaluation;
<p>B. Area Incharge</p> <p>Area I (VMGO) – Mr. Christopher R. Galgo, Jr.</p> <p>Area II (Faculty) – Ms. Gina A. Delima</p> <p>Area III (Curriculum and Instruction) - Dr. Lilian B. Nuñez</p> <p>Area IV (Support to Students) – Ms. Melodina P. Edullantes</p> <p>Area V (Research) – Prof. Maria Aurora T.W. Tabada and Mr. Gino</p>	<ol style="list-style-type: none"> 1. Take charge in the preparation of the Program Performance Profile (PPP), supporting documents and compliance report for your assigned area/s; 2. Submit to ODQA (formerly QAC) e-copies of the Program Performance Profiles (PPPs), Supporting Documents (<i>based on the survey instruments for the programs</i>), Compliance Reports (<i>based on the findings and recommendations during the previous visit</i>), and other needed documents during the designated deadlines; 3. Upload documents in the google drive / google site / web page(will be designed in cooperation with the VSU Web Team) to be shared to the in-house

Carlo C. Ramirez	evaluators and the AACCUP;
Area VI (Extension and Community Involvement) – Ms. Salome B. Gisulga	4. Serve as local counterparts of the AACCUP accreditors;
Area VII (Library) – Mr. Vicente A. Gilos	5. Attend follow up meetings called by the ODQA or OP.
Area VIII (Physical Plant and Facilities) – Mr. Ian Dave B. Custodio	
Area IX (Laboratories) – Mr. Ernesto A. Gonzaga, Jr.	
Area X (Administration) – Dr. Moises Neil V. Sereño	

For your guidance.


EDGARDO E. TULIN
 President