



# Visayas State University

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## Office of the President

1 February 2012

**MEMORANDUM NO. 91**  
Series of 2012

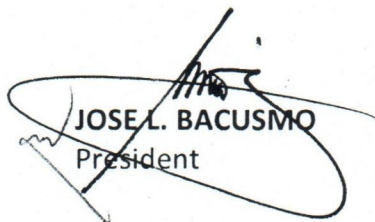
**T O: Dr. Edwin A. Balbarino**

**R E: Designation as Head, Research and Extension Office of VSU-Isabel Campus**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Research and Extension Office of VSU-Isabel Campus effective February 1, 2012 until May 31, 2012 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc:	VSU-Isabel Campus	Deans
	OVPI	Directors
	OVPAF	Accounting
	OVPPRG	COA
	OVPRE	Cash
	OUS	Records, VSU-IC
	Registrar	Records, VSU-Main
	USSO	Departments/Offices, VSU-IC
	ODAHRD/PRPEO	
	File	



**VISAYAS STATE UNIVERSITY - ISABEL CAMPUS**  
College of Industrial Technology and Engineering  
Inavs, Isabel, Leyte, Philippines

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E-mail: vsu-cite@yahoo.com



February 3, 2012

Dr. Jose L Bacusmo  
President  
Visayas State University  
Visca, Baybay, Leyte

Dear Pres. Bacusmo:

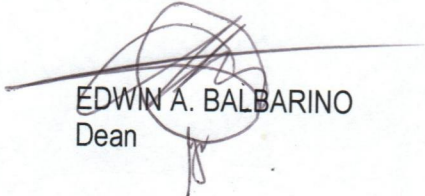
In view of the transfer of Mr. Dioscoro M. Bolatete effective January 16, 2012 at the Main Campus, the undersigned is now handling the Research and Extension Office, effective February 1, 2012 until May 31, 2012.

Likewise, the Head in the Department of Engineering effective February 1, 2012 has been assigned to Engr. Alberto S. Pasana.

Attached are their designations for approval.

Thank you very much.

Very truly yours,

  
EDWIN A. BALBARINO  
Dean

