



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

26 February 2003

MEMORANDUM NO. 47
Series of 2003

T O: Chairman and Members of the University Grievance Committee

R E: Investigation of the Complaints of the OSA Staff

In view of the complaints aired by the staff of the Office of Student Affairs against their immediate superior, Dr. Corazon B. Batoy, the Dean of Students, please conduct an immediate investigation to determine the veracity of the complaints.

The committee is hereby directed to investigate all the circumstances that has caused the OSA staff to lodge their complaint directly with the Board of Regents bypassing the normal administrative channels available to them.

In the same manner, the Committee is also directed to investigate any possible grievance the Dean of Students may have on her staff.

In view of my official travel to Manila and Germany from 27 February 2003 until 10 March 2003, the Committee is hereby directed to come up with a Committee Report not later than 15 March 2003 for submission to the Office of the University President.

For the information and guidance of all concerned.

For strict implementation.


PACIENCIA P. MILAN
President