



4 April 2024

MEMORANDUM CIRCULAR NO. 63
Series of 2024

T O: All Administrative Staff of VSU Main Campus

R E: Attendance to the "Gender Sensitivity Training"

In our commitment to fostering an inclusive and respectful work environment, all administrative staff are enjoined to participate in a **Gender Sensitivity Training** on **April 12, 2024, starting at 8:00AM at the VSU RDEI Hall**. Please see attached program.

The training aims to raise awareness about gender issues, promote understanding, and develop skills to create a workplace that is sensitive to the diverse needs and experiences of all individuals.

For snacks reservation and certificate preparation, please confirm your attendance through this link:

<https://forms.gle/9f2JCUzraLDttQxs5>

For your guidance and compliance.

PROSE IVY G. YEPES
President

Gender Sensitivity Training

April 12, 2024
RDEI Hall, VSU Campus

Speaker: Prof. Maria Aurora Teresita W. Tabada



You are cordially invited

PROGRAM

I. Preliminaries

08:00-08:30	Registration
08:31-08:45	Opening Program
Invocation	AV
Welcome Message	Dr. Prose Ivy G. Yepes President
Overview of the Activity	

II. Program Proper

08:46-09:45	Sex, Gender & Sexual Orientation, Gender Identity and Expression, & Sex Characteristics
09:46-10:45	Role of Social Institution
10:46-12:00	Gender Issues and Biases, Gender and Development, Gender Equality and Diversity and Social Institutions (GEDSI)
12:01-01:00	Lunch Break
01:01-02:30	VSU's Anti-Sexual Harassment Policy
02:31-03:30	Vision of a Gender-Responsive VSU
03:31-04:30	Open Forum and Synthesis
04:31-05:00	Closing Program
Closing Remarks	Ms. Honey Sofia V. Colis Director, HRMO
	VSU Hymn

Lady of Ceremonies: **Ms. Letty Jean C. Lor**