



22 February 2021

MEMORANDUM NO. 275
Series of 2021


T O: Mr. Arnel Agrava

**R E: Designation as Head, Planning and Infrastructure Management Office,
VSU-Tolosa Campus**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Planning and Infrastructure Management Office, VSU-Tolosa Campus effective March 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: VSU-Tolosa
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OVPREI
OVPSAS
OVPPRGAS
OUS
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ODF/Budget
IASO
Accounting
Cash
COA
Registrar
Deans
Directors
Records
File