



Visayas State University

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Office of the President

3 December 2010

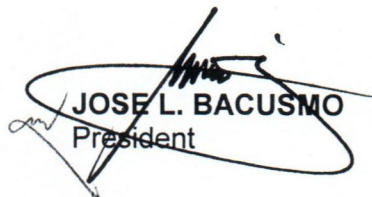
MEMORANDUM NO. 269
Series of 2010

T O: Dr. Ruben M. Gapasin

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my official trip to Villaba, Leyte, you are hereby designated Officer-In-Charge of the Visayas State University on December 6, 2010 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President

cc: OVPAF
OVPA
OVPPRG
OVPRE
OUS
Deans
Directors
Personnel
Accounting
Cash
COA
ODF
ODA
Budget
Records
File