


MEMORANDUM CIRCULAR NO. 183

Series of 2024

TO: **VSU Top Management, Chancellors, Deans, Directors,
and Crisis Management Team**

RE: **Attendance to the L&D activity entitled "Executive Course on Incident
Command System"**

FROM: 
PROSE IVY G. YEPES, EdD
University President

DATE: **August 15, 2024**

You are hereby directed to attend the L&D activity entitled **"Executive Course on Incident Command System" on September 10, 2024, 8:AM-6:00PM at the RDEI Hall**. This course aims to improve the preparedness and response abilities of the university's leaders, ensuring they can lead their teams well during emergencies and reduce the impact of crises on the university's operations and community.

Your attendance is essential for strengthening the culture of preparedness and resilience within the university community. Attached is the list of expected participants.

Please be advised that bottled drinks will not be available at the venue during the activity. We kindly encourage you to bring your own tumblers filled with water in support of our commitment to fostering a greener and sustainable practices in the university.

For your guidance and compliance.

OFFICE OF THE PRESIDENT

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INCIDENT COMMAND SYSTEM EXECUTIVE COURSE



September 10, 2024
RDEI Hall

Program



8:00AM - 8:30AM

Registration

8:30AM - 9:00AM

Opening Program

9:00AM - 9:30AM

Administrative Announcements, Course Overview, Pre-Test

9:30AM - 9:45AM

AM Break

9:45AM - 12:00PM

Module 1: **Introduce to ICS**

12:00PM - 1:00PM

Lunch Break

1:00PM - 2:00PM

Module 2: **ICS Organization and Staffing**

2:00PM - 3:00PM

Module 3: **ICS Facilities**

3:00PM - 3:15PM

PM Break

3:15PM - 4:30PM

Module 4: **Managing Planned Events & Major Incidents**

4:30PM - 5:00PM

Module 5: **Common Responsibilities**

5:00PM - 5:30PM

Open Forum, Ways Forward, Post-Test, Training Course Evaluation

5:30PM - 6:00PM

Closing Program

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Expected Participants:

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| 1. Dr. Prose Ivy G. Yepes | - University President |
| 2. Dr. Rotacio S. Gravoso | - VP, Academic Affairs |
| 3. Dr. Moises Neil V. Serifio | - VP, PRGAS |
| 4. Dr. Aleli A. Villocino | - VP, PSAS |
| 5. Dr. Santiago T. Peña Jr. | - VP, REI & Director, ViCARP |
| 6. Dr. Elwin Jay V. Yu | - Chairperson, University Crisis Management Committee (UCMC) & VP for Administration and Finance |
| 7. Atty. Rysan C. Guinocor | - Co-Chairperson, UMCM & Director for ASO |
| 8. Dr. Julius V. Abela | - Member, UCMC & Head of UDRRMSSO |
| 9. Mr. Gerald M. Rivera | - Leader, Communications Team/Evacuation Team |
| 10. Engr. Charlindo S. Torrion | - Leader, Early Warning Team |
| 11. Engr. Marlon G. Burlas | - Leader, Quick Response Team & Director for PPO |
| 12. Ms. Lady Mae C. Faelnar | - Leader, Rescue Team |
| 13. Dr. Merry Christ'I S. Guinocor | - Leader, Emergency Medical Services Team & USHER Medical Officer III |
| 14. Dr. Ulderico B. Alviola | - Leader, Information Dissemination Team & Head of DDC |
| 15. Ms. Phoebe Lynn B. Calungsod | - Leader, Quadrant 1 |
| 16. Mr. Reyamar C. Oria | - Leader, Quadrant 2 |
| 17. Mr. Wences Rey B. Dela Peña | - Leader, Quadrant 3 |
| 18. Dr. Charis B. Limbo-Rivera | - Leader, Quadrant 4 |
| 19. Ms. Rosela T. Batistil | - Secretary |
| 20. Dr. Judith B. Jomadio | - Chancellor, VSU Alangalang |
| 21. Dr. Luzviminda A. Tajos | - Chancellor, VSU Isabel |
| 22. Dr. Quenstein D. Lauzon | - Chancellor, VSU Tolosa |
| 23. Dr. Maria Jehan P. Libre | - Chancellor, VSU Villaba |
| 24. Dr. Suzette B. Lina | - Dean, CAFS |
| 25. Dr. Glenn G. Pajares | - Dean, CAS |
| 26. Dr. Bayron S. Barredo | - Dean, CE |
| 27. Dr. Jannet C. Bencure | - Dean, CET |
| 28. Dr. Arturo E. Pasa | - Dean, CFES |
| 29. Dr. Lilian B. Nuñez | - Deans, CME |
| 30. Mr. Christian Vie Baldonado | - Dean, CoN |
| 31. Dr. Harvie P. Portugaliza | - Dean, CVM |
| 32. Dr. Christina A. Gabrillo | - Dean, DSO |
| 33. Ms. Crislin C. Cortes | - Director, ARGAS |
| 34. Dr. Ivy C. Emnace | - Director, Research |
| 35. Dr. Antonio P. Abamo | - Director, Extension |
| 36. Dr. Feliciano G. Sinon | - Director, Innovation |
| 37. Mr. Jerome O. Arribado | - Director, Eco-FARMI |
| 38. Dr. Romel B. Armecin | - Director, NARC |
| 39. Dr. Marisel A. Leorna | - Director, NCRC VIII |
| 40. Prof. Alan B. Loreto | - Director, PRCRTC |

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| 41. Dr. Dennis P. Peque | - Director, RCCRDC |
| 42. Engr. Eldon P. de Padua | - Director, RERC |
| 43. Dr. James A. Patindol | - Director, ARIC |
| 44. Dr. Ma. Theresa P. Loreto | - Director, |
| 45. Dr. Francisco G. Gabunada | - Director, PCC @ VSU |
| 46. Dr. Dario P. Lina | - Director, NSTP |
| 47. Dr. Joel Rey U. Acob | - Director, QAC |
| 48. Mr. Vicente A. Gilos | - Chief, ULC |
| 49. Ms. Ma. Robeta S. Miraflor | - Head, RAO |
| 50. Engr. Sean O. Villagonzalo | - Head, ICTMC |