

VISAYAS STATE UNIVERSITY

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Office of the President

30 October 2008

MEMORANDUM CIRCULAR NO. <u>58</u> Series of 2008

T O: All VSU Faculty and Staff

R E: Office Work on October 31, 2008

In view of the observance of All Saints Day and All Souls Day and to give time to those who will be going to the cemetery to pay respect of their loved ones, all VSU employees are allowed to take a half-day work on October 31, 2008 starting at 12:01 p.m.

Please be guided accordingly.

JOSE L. BACUSMO President it colosolog