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Office of the President

3 January 2011

MEMORANDUM NO. 38 Series of 2011

T O: Dr. Victor B. Asio

R E: Designation as Head, Department of Agronomy and Soil Science

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head of the Department of Agronomy and Soil Science effective January 1, 2011 until December 31, 2011 or until sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

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OVPAA

OVPAF

OVPPRG

OVPRE

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Deans

Directors

DASS

ODF/Budget

ODA

Cash

IASO HRMDO

Accounting

COA

Records

File