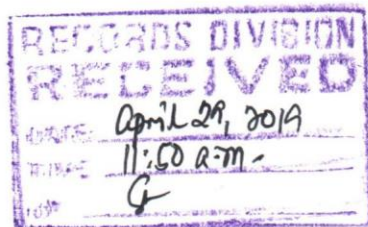




23 April 2019

MEMORANDUM NO. 203

Series of 2019



T O: All Faculty and Staff

R E: Prioritization in the Grant of Requests for Attendance to Conferences, Trainings, etc.

As of today, we have already spent almost half of the 2019 budget allocation for attendance to trainings, conferences, etc. Because of this, the VSU Scholarship Committees (both Academic and Non-Academic) shall make prioritization in the approval of requests to ensure our funds can be sustained until the end of the year, as follows:

1. Oral paper presentations will be prioritized over poster presentations or attendance only.
2. Only one faculty or staff per department/office will be allowed per training, whether local or abroad.
3. Faculty/staff can only avail of the privilege only once in a given year.
4. Papers derived from thesis/dissertation can only be presented if the thesis/dissertation was completed within the last 3 years only.

For your guidance and compliance.


EDGARDO E. TULIN

President



Vision: *A globally competitive university of science and technology and environmental conservation.*

Mission: *Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.*