



VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President

9 February 2000

MEMORANDUM NO. 33
Series of 2000

T O: Prof. Daniel M. Tudtud, Jr.

R E: Designation as Officer-in-Charge, Visayas State College of Agriculture

In connection with my official trip to Dapitan City, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture, effective tomorrow, February 10-11, 2000 or until my return.

As Officer-in-Charge you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN
President

cc: Personnel — *By: Act 2/10/00*
Accounting — *Sr 2/10* *✓ 10/10*
Cash — *my card*
COA — *2/10*
Budget/FMO — *2/10/2000*
Records — *2/10*
File