

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

Office of the President

22 September 1998

Memorandum No. 96  
Series of 1998


T O: Ms. Corazon Nuevo *fr*

SUBJECT: Designation as OIC of the Cash Division

In view of the official notice given by Miss Anecia Fernandez of her desire to retire from government service effective December 31, 1998, you are hereby designated OIC of the Cash Division effective immediately in order to enable Miss Fernandez to clear herself of her cash and property accountabilities.

This designation shall remain in force until a new Cashier III shall have been appointed.

Please be guided accordingly.

  
SAMUEL S. GO  
President

Gupa - *fr* 9/29  
HRMBO - *fr* 9/29  
Accts. - *fr* 9-29  
Cash Div - *fr*  
GAA - *fr* 9/29