VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines Office of the President



30 October 2000

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge, Visayas State College of Agriculture

In connection with my official travel to Tacloban City, Maasin and Silago, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture, on October 30-31, 2000 or until my return.

As Officer-in-Charge you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN

President

HA

CC:

Personnel - 10 30 Accounting

Cash -

Budget/FMO

Records

File