



LEYTE STATE UNIVERSITY

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Office of the President

15 June 2005

MEMORANDUM NO. 125

Series of 2005

T O: Dr. Manuel K. Palomar *6/21*
R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Manila, you are hereby designated Officer-in-Charge of the Leyte State University on June 23 – 24, 2005 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

Paciencia P. Milan
PACIENCIA P. MILAN

President *JP*

cc: OVPA *6/21*
OVPAF
OVPRE *1 memo, memo 6/21/05*
Deans
Directors
OUS *in 6/21/05*
Personnel *6/21/05*
Accounting
Cash *6/21/05*
COA *6/21/05*
ODF
Budget
Records
File

COA - 6/21/05

MEMO
NARC *6/21/05* *JP*

COA - 6/21

COA - 6/21/05
IIIK - 6/21/05

PHILIPPINES - 6/21/05
REC - 6/21/05