October 29, 1997

MEMORANDUM NO. 101 Series of 1997

T O: Dr. Nerelito P. Pascual

Vice President for Administration

SUBJECT: Attendance to the SEAMEO INNOTECH Sixth International

Conference, Manila Hotel, November 11-13, 1997

You are hereby directed to attend the above mentioned conference to take my place. I will be out of the country during this period.

Your conference fee of P6,500.00 and other expenses related to your participation shall be charge to ViSCA.

Please be guided accordingly.

AMUEL S. CO President