


MEMORANDUM NO. 643
Series of 2024

TO: All Concerned Faculty and Staff

RE: Task force for the Online 1st Survey Visit (PSV) AACUP Accreditation of the program Bachelor of Physical Education (BPED) and Bachelor of Culture and Arts Education (BCAEd) on September 23-27, 2024

FROM: 
DR. PROSE IVY. G YEPES
University President

DATE: July 25, 2024

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Director of QAC, you are hereby designated as **members** of the **Task Force** for the Online 1st Survey Visit (Level I) AACUP Accreditation of the programs Bachelor of Physical Education (BPED) and Bachelor of Culture and Arts Education (BCAEd), effective June 4, 2024 until October 30, 2024, or unless sooner revoked or terminated by higher authorities.

AREA/ FACULTY/ STAFF IN CHARGE	RESPONSIBILITIES
A. Program Coordinator Dr. Andrew M. Mazo (Director, IHK)	1. Oversee the preparation of the 1 st Survey Visit Online Accreditation, Supporting Documents (<i>based on the survey instruments for the programs</i>); 2. Coordinate with QAC for any concern related to the Level I AACUP accreditation of the BPED and BCAEd programs; and 3. Inform the QAC regarding the program's readiness to submit documents for in-house evaluation;
B. Area Incharge Area I (VMGO) – Chairperson: Dr. Charis B. Limbo-Rivera Member: Ms. Hannah A. Pedrera Area II (Faculty)- Chairperson: Prof. Mary Jean M. Sapan Members: Mr. Irish N. Catacutan	1. Take charge of the preparation of the 1 st Survey Visit (Level I), supporting documents, and compliance report for the assigned area/s; 2. Submit to QAC e-copies of the Supporting Documents (<i>based on the survey instruments for the programs</i>), and other needed documents during the designated deadlines; 3. Upload documents in Google Drive to be shared with the in-house evaluators and the AACUP accreditors;

Area III (Curriculum and Instruction)

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Chairperson: Prof. Joselle R. Cayetano

Member: Ms. Sheena Eunice B. Tabudlong

Area IV (Support to Students) –

Chairperson: Mr. Kevin R. Sumayang

Members: Ms. Hannah A. Pedrera

Ms. Chona A. Brit

Mr. Junito Panonce

Ms. Christie Cyrene T. Taub

Mr. Kent John

Mr. Norbert Villas

Ms. Meriam Luna

Ms. Sheila Marie C. Lemos

Mr. Junard Gucela

Area V (Research)

Chairperson: Mr. Louie Gula

Member: Dr. Leo A. Mamolo

Area VI (Extension and Community Involvement) –

Chairperson: Prof. Mary Jean M. Sapan

Sapan

Member: Mr. Lyndon L. Maningo

Area VII (Library) –

Chairperson: Mr. Vicente A. Gilos

Members: Ms. Sheira May T.

Camacho

Mr. Christian N. Bacolod

Mr. Gary B. Donayre

Area VIII (Physical Plant and Facilities)

Chairperson: Mr. Edilberto A. Artiga

Jr. II

Member: Mr. Michael Anfernee Gorre

Area IX (Laboratories)

Chairperson: Mr. Dennis Joel Cerna

Member: Mr. Irish N. Catacutan

Area X (Administration) –

Chairperson: Dr. Bayron S. Barredo

Member: Ms. Emelie Casing

4. Serve as local counterparts of the AACCUP accreditors; and

5. Attend follow-up meetings called by the QAC or OP.

For your guidance.