



23 March 2020

MEMORANDUM NO. 63
Series of 2020

T O: Dr. Editha G. Cagasan

R E: Designation as OIC Head, University Review Center

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC Head, University Review Center (URC) effective immediately until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

As OIC Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: OVPI
OVPAF
OVPPRGEA
OVPRE
OUS
Deans
Directors
URC
ODF/Budget
ODAHRD/PRPEO
IAO
IASO
Accounting
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Cash
Registrar
Records
File