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April 18, 1989

MEMORANDUM NO. 44 Series of 1989

T O: Dr. Vicente A. Quiton

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective this afternoon, April 18-19, 1989 or until my return. I will be in Tacloban to attend the organizational meeting of RDC science, technology and productivity subcommittee and the technical budget hearing for the 1990 budget proposal.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Vice President for Academic Affairs.

M. R. VILLANUEVAN President

CC: Budget
COA
Personnel
Accounting
Hecords
File