



VISAYAS
STATE UNIVERSITY

MARKET SCOPING CHECKLIST

1. AGENCY INFORMATION

Name of Procuring Entity	Procurement Property Office
End-User/Implementing Unit	Institute of Human Kinetics
Name & Designation of Representative	Roderick M. Unajan

2. PROJECT OVERVIEW

Project Name	PUSH PINS
Estimated Budget	Php 50.00
Period of Market Scoping [From (mm/yyyy) To (mm/yyyy)]	January-2026 to December 2026
Expected Date of Delivery (mm/yyyy)	March 2026

3. MARKET SCOPING ACTIVITY/IES CONDUCTED (*Check all that apply*)

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input type="checkbox"/>	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvass sheets/ Market Analysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/ Proof of Attendance/ Reports
<input type="checkbox"/>	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, Market Analysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as may be applicable)
<input type="checkbox"/>	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/ Online Product Reviews
<input type="checkbox"/>	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/ Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/ Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken: _____	

Notes:

- i. *The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.*
- ii. *The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.*


4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA 12009, as may be applicable.


Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]		

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
b. Project Design and Specification [Does available supplier/s meet technical and financial requirements?]		
c. Technical Criteria [Does the market support the proposed technical requirements?]		
d. Delivery Lead Time [Are the timelines for delivery feasible?]		
e. Storage and Warehousing Requirements [Can the storage/ warehousing needs be met considering specific conditions like temperature, humidity, and handling?]		
f. Identified Risk/s [Were there any market risks identified? (e.g., limited suppliers, price volatility)]		

Prepared by:


RODERICK M. UNAJAN
 IHK Custodian Property
 Date: October 8, 2025

Approved by:


ANDREW A. MAZO
 Head, IHK
 Date: October 8, 2025

Search in Shopee Mall

Shopee > Hobbies & Stationery > School & Office Supplies > Adhesives & Clips > HBW Push Pin 50'S (50Pcs)

Mall

HBW Push Pin 50'S (50Pcs)

5.0

43 Ratings

86 Sold

₱35

Shipping

Guaranteed to get by 14 - 17 Oct >

Get a ₱50 voucher if your order arrives late.

Shopping Guarantee

100% Authentic · Free & Easy Returns ▾

Quantity

-

1

+

IN STOCK

Add To Cart

Buy Now



SPlayLater

0% INTEREST

UNLI

FREE SHIPPING



Share:

Favorite (31)



HBW Enterprises Corp.

Active 6 Minutes Ago

Chat Now

View Shop

Ratings	34.3K	Response Rate	91%	Joined	8 y
Products	520	Response Time	within hours	Follower	

Product Specifications

Category	Shopee > Hobbies & Stationery > School & Office Supplies > Adhesives & Clips
Stock	IN STOCK
Brand	HBW
Ships From	Binondo, Metro Manila

Product Description

1" push pins to secure items to any tackable surface; Set of 50 push pins per pack;

Great for ORGANIZING & OPTIMIZING spaces at Home or Office - Your Essential Stationery Collection!

Top Picks From Sho



Hbw Ati Retractable
Point Ballpen 0.5mm

₱17

Chat

Use to display papers and photos on bulletin boards & combination boards

Product Ratings

5.0 out of 5

★★★★★

All

5 Star (42)

4 Star (1)

3 Star (0)

2 Star (0)

1 Star (0)

With Comments (6)

With Media (5)

emmanuel0q0

★★★★★

2024-08-16 15:18

Quality: AMAZING

Suitability: wonderful

Performance: perfect

HBW push pins are a staple in many households and offices, offering a simple and effective way to hold papers, notes, and other items securely to surfaces. While their design may seem basic, there are several factors to consider when choosing push pins, and HBW's offerings stand out in certain areas.

0:05

Helpful?

elenamdeguzman58

★★★★★

2020-09-19 11:43

Fast shipping and great product to be honest. Mura pabat sulit Text you copy will automatically show hereText you copy will automatically show here

0:06

Helpful?

m*****1

★★★★★

2020-09-17 13:01

Okwy po ang item, salanat kay seller kagit iisa sya e nadeliver pa rin agad... Salamat seller kc may magagamit na for schoooling anak ko

0:05

Helpful?


karlmagz

★★★★★

2020-02-27 20:06


Got it earlier than expected time of delivery. My orders are complete and the items are of good quality. Well packaged as well.

Helpful?




HBW Rogue OG-3 Retractable Oil Barrel Pen

P8




Hbw Matrix Retractable Gel 0.7mm Ballpoint Pen

P8




HBW Table Pen (B) 1.0mm


P33



HBW Office 600 Fir Permanent Marker

P27






Chat

2/3

https://shopee.ph/HBW-Push-Pin-50'S-(50Pcs)-i.31077418.529041826?sp_atk=c01205e9-85bf-475a-94fb-6023803646c5&xptdk=c01205e9-85bf-475...

2/3




buyandsellph

★★★★★

2019-05-20 21:56

Shipped immediately. Received in good condition, I appreciate that it was still bubble wrapped regardless how small the items are. The acrylic case holding the push pins was scratch-free! So thank you! Satisfied customer here. I'll order more. 🙌👍

👍 Helpful?




kayekenji

★★★★☆

2019-10-03 11:25

Walang push pin sa order ko :(
WHHHHY!!
Edit: Buti nalang responsive si seller. Ipapadala daw next transaction,at may freebies pa. Looking forward to this.



👍 Helpful?

<

1

2


3

4

5

...

>



P31

HBW Sdi Cutter Bl:
(9Mm) Sdi-1361

P72



HBW PLASTIC NA
BADGE B-01C

P16