



MARKETSCOPINGCHECKLIST

1. AGENCY INFORMATION

Name of Procuring Entity	GENERAL SERVICES OFFICE
End-User/Implementing Unit	GENERAL SERVICES OFFICE
Name & Designation of Representative	MARLON G. BURLAS – DIRECTOR, GENERAL SERVICES

2. PROJECT OVERVIEW

Project Name	<i>GSO Materials, Equipment and Supplies-2026</i>
Estimated Budget	₱ 5,000,000.00
Period of Market Scoping [From(mm/yyyy)To(mm/yyyy)]	11/2025 – 11/2025
Expected Date of Delivery (mm/yyyy)	01/2026

3. MARKET SCOPING ACTIVITY/IES CONDUCTED(*Check all that apply*)

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as maybe applicable)
✓	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvasssheets/MarketAnalysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/Proof of Attendance/ Reports
✓	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, MarketAnalysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as maybe applicable)
✓	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/Online Product Reviews
✓	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken: _____	

Notes:

- i. The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.
- ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.


4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA12009, as may be applicable.

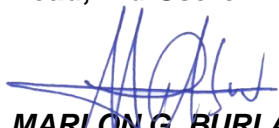
Parameters	Considered ? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]	Yes	The total estimated cost is aligned with prevailing market prices based on canvassed suppliers. Unit prices for leveling mortar, concrete patch, epoxy primer, laminating epoxy, metallic pigments, and tools fall within typical 2025–2026 supplier price ranges. Costs reflect competitive and reasonable market valuations.

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
b. Project Design and Specification [Does available supplier/s meet technical and financial requirements?]	Yes	Multiple suppliers can meet the required technical specifications for industrial-grade epoxy systems, pigments, and construction tools. All items are standard materials used in flooring installation and finishing, with specifications available from reputable hardware and industrial suppliers.
c. Technical Criteria [Does the market support the proposed technical requirements?]	Yes	The market sufficiently supports the specifications for epoxy systems, including primer, final coat, leveling mortar, and metallic pigments. Tools such as mixers, squeegees, and spiked rollers are readily available and meet required performance for application and installation.
d. Delivery Lead Time [Are the timelines for delivery feasible?]	Yes	Delivery lead time is feasible. Most items are in stock from local distributors, while bulk quantities of epoxy materials may require short lead times due to warehouse processing and transport schedules.
e. Storage and Warehousing Requirements [Can the storage/warehousing needs be met considering specific conditions like temperature, humidity, and handling?]	Yes	Materials require dry, shaded, and well-ventilated storage. Epoxy primer and laminating epoxy need to be kept away from direct sunlight and high temperatures. The office warehouse can adequately provide these conditions.
f. Identified Risk/s [Were there any market risks identified? (e.g., limited suppliers, price volatility)]	Yes	Minor risks include possible price volatility for epoxy-based products due to petrochemical price fluctuations, and limited stocks during peak construction months. Early procurement and supplier confirmation are recommended to ensure uninterrupted project implementation.

Prepared by:
**Personnel-in-Charge, End-User or
Implementing Unit**


ALFE MAE ANN E MARINAY
GenSO Clerk
November 20, 2025

Approved by:
Head, End-User or Implementing Unit


MARLON G. BURLAS
Director, GenSO
November 20, 2025

1. Leveling Mortar (25kg/bag):

- 15 bags x ₱2,390.00 each = **₱35,850.00**

2. Concrete Patch (25kg/bag):

- 10 bags x ₱2,100.00 each = **₱21,000.00**

3. Industrial Grade Epoxy (Primer):

- 20 gals x ₱2,817.00 each = **₱56,340.00**

4. Laminating Epoxy (Final Coat):

- 67 gals x ₱3,390.00 each = **₱227,130.00**

5. Metallic Pigment (25kg/packs):

- 60 packs x ₱487.50 each = **₱29,250.00**

6. Notched Squeegee:

- 3 pcs x ₱956.30 each = **₱2,868.90**

7. Electric Paddle Mixer:

- 1 pc x ₱3,780.00 each = **₱3,780.00**

8. Spiked Roller:

- 5 pcs x ₱300.00 each = **₱1,500.00**

9. Spiked Shoes:

- 5 pcs x ₱500.00 each = **₱2,500.00**

TOTAL COST: ₱380,218.9