



MARKETSCOPINGCHECKLIST

1. AGENCY INFORMATION

Name of Procuring Entity	GENERAL SERVICES OFFICE
End-User/Implementing Unit	GENERAL SERVICES OFFICE
Name & Designation of Representative	MARLON G. BURLAS – DIRECTOR, GENERAL SERVICES

2. PROJECT OVERVIEW

Project Name	<i>GSO Materials, Equipment and Supplies-2026</i>
Estimated Budget	₱ 5,000,000.00
Period of Market Scoping [From(mm/yyyy)To(mm/yyyy)]	11/2025 – 11/2025
Expected Date of Delivery (mm/yyyy)	01/2026

3. MARKET SCOPING ACTIVITY/IES CONDUCTED(*Check all that apply*)

This confirms that market scoping activities were conducted in accordance with Section 10 of Republic Act No. 12009 and its Implementing Rules and Regulations (IRR), and considered in the Project Procurement Management Plan, consistent with the Principle of Proportionality.

Check (✓)	Activity/ies Conducted	Documentation (as maybe applicable)
✓	Consultations with suppliers / contractors / consultants/ professional associations or industry groups	Highlights of consultations or meetings/ Proof of attendance/ Reports / Summaries/ Screenshots / Brochures / Publications/ Price quotations/ Canvassssheets/MarketAnalysis Report or similar document/s
<input type="checkbox"/>	Participation in summits, fora, or conferences	Highlights of consultations or meetings/Proof of Attendance/ Reports
✓	Review of technical, financial, or market/scientific reports	Reports / Summaries/ Screenshots / Brochures / Publications, MarketAnalysis Report or similar document/ Online Product Reviews

Check (✓)	Activity/ies Conducted	Documentation (as maybe applicable)
✓	Review of product or service brochures, marketing materials, industry journals and publications or related materials	Reports / Summaries/ Screenshots / Brochures / Publications/Online Product Reviews
✓	Price sourcing for quotations or cost estimates from suppliers, contractors, or consultants	Price quotations/Canvass sheets/ Online Product Reviews
<input type="checkbox"/>	Use of data from PhilGEPS or agency websites	Reports / Summaries/ Screenshots, Price quotations/ Canvass sheets/ PhilGEPS Postings/Online Product Reviews
<input type="checkbox"/>	Other analogous market scoping activity/ies undertaken: _____	

Notes:

- i. The market scoping activities shall be identified and undertaken at the option of the End-User or Implementing Unit based on its needs and objectives.
- ii. The list of supporting documents in the Documentation column is not exclusive and may include other documents that may be gathered by the End-User or Implementing Unit pertinent to the activity/ies conducted.


4. MARKET SCOPING RESULTS

Indicate recommendations in the column provided based on the results of the market scoping activities undertaken. These recommendations shall be considered in the development of a comprehensive and realistic PPMP, taking into account the parameters outlined under Section 10.4 of the IRR of RA12009, as may be applicable.


Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping (Attach additional documents if necessary)
a. Project Cost Estimate [Does the cost estimate align with current market prices?]	Yes	The total estimated budget is within current market ranges based on canvassed supplier quotations for 2025–2026. Prices for key items (steel toe shoes, hard hats, gloves, and rain gear) are consistent with prevailing retail and wholesale rates sourced from local PPE distributors and verified through online market checks.

Parameters	Considered? (Yes/No/ Not Applicable)	Recommendations based on the Market Scoping <i>(Attach additional documents if necessary)</i>
b. Project Design and Specification [Does available supplier/s meet technical and financial requirements?]	Yes	Multiple suppliers can meet specifications for PPE items such as anti-vibration gloves, hard hats, safety shoes, rain gear, and harnesses. All items meet general occupational safety standards and are readily available in both branded and generic options, ensuring compliance and compatibility with end-user requirements.
c. Technical Criteria [Does the market support the proposed technical requirements?]	Yes	The market supports all proposed technical specifications. Items such as cut-resistant gloves, heavy-duty rubber insulated gloves, and steel toe safety shoes are available in varying sizes and material grades. Specifications are achievable without customization.
d. Delivery Lead Time [Are the timelines for delivery feasible?]	Yes	Delivery lead time of 30–45 days from Notice of Award is feasible as most PPE items are standard, off-the-shelf products. Bulk orders can be accommodated by local safety equipment suppliers within the Visayas region.
e. Storage and Warehousing Requirements [Can the storage/warehousing needs be met considering specific conditions like temperature, humidity, and handling?]	Yes	No special storage conditions required. Items such as gloves, boots, and coveralls can be stored in clean, dry, and well-ventilated areas of the General Services Office storage facility. Standard warehousing practices suffice.
f. Identified Risk/s [Were there any market risks identified? (e.g., limited suppliers, price volatility)]	Yes	Minimal risk. Price fluctuations may occur for imported materials (e.g., steel toe shoes and harnesses) depending on exchange rates. To mitigate, early procurement or framework agreements with local distributors are recommended. Sufficient local alternatives are available for most items.

Prepared by:
**Personnel-in-Charge, End-User or
Implementing Unit**


ALFE MAE ANN E. MARINAY
GenSO Clerk
November 11, 2025

Approved by:
Head, End-User or Implementing Unit


MARLON G. BURLAS
Director, GenSO
November 11, 2025

NO.	DESCRIPTION	PRICE	UNIT	QTY	AMOUNT
1	ANTI VIBRATION GLOVES	₱700.00	pair	5	₱3,500.00
2	BLUE HARD HAT	₱345.00	pcs	67	₱23,115.00
3	DAWBAR STEEL TOE WORK BOOT, UK SIZE 9.5	₱13,000.00	pair	2	₱26,000.00
4	DAWBAR STEEL TOE WORK BOOT, UK SIZE 8	₱13,000.00	pair	2	₱26,000.00
5	EAR PLUGS	₱150.00	pcs	100	₱15,000.00
6	HAND GLOVES, COMFORT GRIP, CUT RESISTANT (MEDIUM)	₱300.00	pair	28	₱8,400.00
7	HAND GLOVES, COMFORT GRIP, CUT RESISTANT (SMALL)	₱300.00	pair	4	₱1,200.00
8	HAND GLOVES, RUBBERIZED PALM (LARGE)	₱180.00	pair	53	₱9,540.00
9	HAND GLOVES, RUBBERIZED PALM (MEDIUM)	₱180.00	pair	40	₱7,200.00
10	HARD HAT (YELLOW)	₱345.00	pcs	10	₱3,450.00
11	HARD HAT (WHITE)	₱345.00	pcs	6	₱2,070.00
12	HEAVY DUTY RUBBER INSULATED GLOVES FOR HIGH VOLTAGE	₱5,000.00	pair	4	₱20,000.00
13	N95 FACE MASK	₱60.00	pcs	1000	₱60,000.00
14	RAINBOOTS, BLACK, SIZE 10 (MEN)	₱490.00	pair	9	₱4,410.00
15	RAINBOOTS, BLACK, SIZE 7.5 (MEN)	₱490.00	pair	2	₱980.00
16	RAINBOOTS, BLACK, SIZE 8 (MEN)	₱490.00	pair	22	₱10,780.00
17	RAINBOOTS, BLACK, SIZE 8.5 (MEN)	₱490.00	pair	3	₱1,470.00
18	RAINBOOTS, BLACK, SIZE 9 (MEN)	₱490.00	pair	15	₱7,350.00
19	RAINBOOTS, BLACK, SIZE 10.5 (MEN)	₱490.00	pair	1	₱490.00
20	RAINBOOTS, BLACK, SIZE 11 (MEN)	₱490.00	pair	3	₱1,470.00
21	RAINBOOTS, BLACK, SIZE 6.5 (MEN)	₱490.00	pair	1	₱490.00
22	RAINBOOTS, BLACK, SIZE 7 (MEN)	₱490.00	pair	14	₱6,860.00
23	RAINBOOTS, BLACK, SIZE 9.5 (MEN)	₱490.00	pair	2	₱980.00
24	RAINBOOTS, BLACK, SIZE 5 (MEN)	₱490.00	pair	1	₱490.00
25	RAINBOOTS, BLACK, SIZE 6 (MEN)	₱490.00	pair	2	₱980.00
26	RAINCOAT JACKET AND PANTS - NEON GREEN (LARGE) - thickness: at least 0.33 mm - with 2 pockets on the coat - zipper closure - reflective design - made from 100% new PVC	₱900.00	pair	22	₱19,800.00
27	RAINCOAT JACKET AND PANTS - NEON GREEN (XL) - thickness: at least 0.33 mm - with 2 pockets on the coat - zipper closure - reflective design - made from 100% new PVC	₱900.00	pair	16	₱14,400.00
28	RAINCOAT JACKET AND PANTS - NEON GREEN (MEDIUM) - thickness: at least 0.33 mm - with 2 pockets on the coat - zipper closure - reflective design - made from 100% new PVC	₱900.00	pair	20	₱18,000.00
29	RAINCOAT JACKET AND PANTS - NEON GREEN (SMALL) - thickness: at least 0.33 mm - with 2 pockets on the coat - zipper closure - reflective design - made from 100% new PVC	₱900.00	pair	1	₱900.00

30	REFLECTED SAFETY VEST - NEON GREEN	₱155.00	pcs	55	₱8,525.00
31	REFLECTIVE SAFETY VEST - BLACK (MEDIUM) - 9 pockets high visibility reflective vest for safety - premium 120g fabric with reinforced sewing - flame resistant - material: polyester - weaving method: knitting	₱800.00	pcs	4	₱3,200.00
32	REFLECTIVE SAFETY VEST - BLACK (LARGE) - 9 pockets high visibility reflective vest for safety - premium 120g fabric with reinforced sewing - flame resistant - material: polyester - weaving method: knitting	₱800.00	pcs	9	₱7,200.00
33	REFLECTIVE SAFETY VEST - BLACK (XL) - 9 pockets high visibility reflective vest for safety - premium 120g fabric with reinforced sewing - flame resistant - material: polyester - weaving method: knitting	₱1,000.00	pcs	2	₱2,000.00
34	REFLECTIVE SAFETY VEST - BLACK (SMALL) - 9 pockets high visibility reflective vest for safety - premium 120g fabric with reinforced sewing - flame resistant - material: polyester - weaving method: knitting	₱800.00	pcs	1	₱800.00
35	ROPE LIFELINE (16MM)	₱40.00	meters	100	₱4,000.00
36	SAFETY GOOGLES - clear lense	₱300.00	pcs	101	₱30,300.00
37	SAFETY HARNESS, HEAVY DUTY BELT WITH POLE STRAP	₱3,450.00	pcs	11	₱37,950.00
38	STEEL TOE SAFETY SHOES, SIZE 40	₱5,000.00	pair	10	₱50,000.00
39	STEEL TOE SAFETY SHOES, UK SIZE 6	₱8,000.00	pair	2	₱16,000.00
40	STEEL TOE SAFETY SHOES, SIZE 39	₱5,000.00	pair	2	₱10,000.00
41	STEEL TOE SAFETY SHOES, SIZE 41	₱5,000.00	pair	5	₱25,000.00
42	STEEL TOE SAFETY SHOES, SIZE 42	₱5,000.00	pair	12	₱60,000.00
43	STEEL TOE SAFETY SHOES, SIZE 43	₱5,000.00	pair	10	₱50,000.00
44	STEEL TOE SAFETY SHOES, SIZE 44	₱5,000.00	pair	4	₱20,000.00
45	STEEL TOE SAFETY SHOES, SIZE 45	₱5,000.00	pair	3	₱15,000.00
46	STEEL TOE SAFETY SHOES, UK SIZE 5	₱8,000.00	pair	1	₱8,000.00
47	STEEL TOE SAFETY SHOES, UK SIZE 7	₱8,000.00	pair	2	₱16,000.00
48	STEEL TOE SAFETY SHOES, UK SIZE 8	₱10,000.00	pair	7	₱70,000.00
49	STEEL TOE SAFETY SHOES, UK SIZE 9	₱10,000.00	pair	1	₱10,000.00
50	STEEL TOE SAFETY SHOES, UK SIZE 9.5	₱10,000.00	pair	4	₱40,000.00
51	STEEL TOE SAFETY SHOES, US SIZE 10 (BLACK)	₱5,000.00	pair	6	₱30,000.00
52	STEEL TOE SAFETY SHOES, US SIZE 10.5 (BLACK)	₱5,000.00	pair	3	₱15,000.00

53	STEEL TOE SAFETY SHOES, US SIZE 11 (BLACK)	₱5,000.00	pair	3	₱15,000.00
54	STEEL TOE SAFETY SHOES, US SIZE 11.5 (BLACK)	₱5,000.00	pair	2	₱10,000.00
55	STEEL TOE SAFETY SHOES, US SIZE 6.5 (BLACK)	₱5,000.00	pair	1	₱5,000.00
56	STEEL TOE SAFETY SHOES, US SIZE 7 (BLACK)	₱5,000.00	pair	5	₱25,000.00
57	STEEL TOE SAFETY SHOES, US SIZE 7.5 (BLACK)	₱5,000.00	pair	3	₱15,000.00
58	STEEL TOE SAFETY SHOES, US SIZE 8 (BLACK)	₱5,000.00	pair	10	₱50,000.00
59	STEEL TOE SAFETY SHOES, US SIZE 9 (BLACK)	₱5,000.00	pair	5	₱25,000.00
60	STEEL TOE SAFETY SHOES, US SIZE 9.5 (BLACK)	₱5,000.00	pair	3	₱15,000.00
61	WELDING GLOVES	₱500.00	pair	20	₱10,000.00
62	WELDING GOOGLES	₱100.00	pcs	10	₱1,000.00
63	WIDE BRIM BUCKET HAT	₱350.00	pcs	42	₱14,700.00
	TOTAL				<u>₱1,010,000.00</u>